




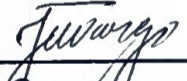
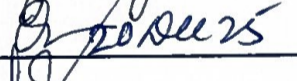

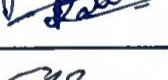



| Summary | | | | | |
|----------------------|--------------------------------|-------------------------------|--------------------|----------|------------|
| Meeting | | JCE Canteen Committee Meeting | | | |
| Meeting Conducted By | | Dr. B K MANUPRASAD | | | |
| Date | 20 th December 2025 | From | 12 Noon | To | 12:45 PM |
| Location | Sir M V Hall | Note Taker | Dr. B K Manuprasad | Duration | 45 minutes |

Agenda

1. Review of Canteen Operations
2. Review of Food Quality and Safety
3. Menu Planning and Variety
4. Hygiene and Cleanliness
5. Pricing and Affordability
6. Customer Feedback and Satisfaction
7. Special Events and Catering
8. Any other matter with the permission of the Chair

Attendance List

| Sl. No. | Name | Present | Signature |
|---------|---------------------------|---------|---|
| 1 | Dr. J. Shivakumar | | |
| 2 | Dr. B. K. Manuprasad | Y |  |
| 3 | Prof. Keerti Neeralgimath | Y |  |
| 4 | Dr. Nagaraj R Aiholi | Y |  |
| 5 | Prof. Asmit N Joshilkar | Y |  |
| 6 | Prof. Pavan Padara | Y |  |
| 7 | Prof. Varun Jewargi | Y |  |
| 8 | Prof. Laxmi Brungi | Y |  |
| 9 | Dr. Poorna Chandra S | Y |  |
| 10 | Prof. Siddharth Patil | Yes |  |
| 11 | Shri. S B Kulkarni | Y |  |
| 12 | | | |
| 13 | | | |

Meeting Notes

The convener verified the quorum and started the meeting by greeting everyone.

Status of the tasks of the previous HoDs meeting

T₁: Nil

Summary of the discussions held during present meeting

1. Review of Canteen Operations

- The members expressed about the space constraint inside the canteen. Both the students and the faculty have experienced inadequacy in accommodation. Hence, it is highly recommended for the expansion of the canteen area.
- The reserved sections for the faculty and the students are to be implemented. A separate section for the students with outside food (parcel from their home/PG/Hostel) is highly recommended.

2. Review of Food Quality and Safety

- The members mentioned that the food quality at JCE canteen is of average grade and it needs to be improved.

3. Menu Planning and Variety

- It was suggested to display the menu and the price list at the entrance of the canteen. Also, the canteen to have a special dish on daily basis, with a tag of 'Today's special' (both for the breakfast and the lunch.)
- Variety is to be added in breakfast (like Tatte Idli, Mini Vada, Rice bath etc) as well as lunch.
- Nutritious items (like raw vegetables/salads/fruits) may to be added to assist in compensating the daily needs of calories (2000 - 2500 kcals/day). It will eliminate the risk of having malnutrition, especially with the students who will have canteen food on daily basis.
- The members mentioned to include special Thali in the menu.

4. Hygiene and Cleanliness

- It is recommended that the hygiene part is to be enhanced by the canteen employees. Few concerns include not wearing the footwear at the cooking area, cleaning the serving tables frequently, wearing chef caps/gloves, washing glassware/kitchenware in hot water etc.
- The cooking areas as well as the gas stoves are to be maintained clean always.
- The water purifier is to be shifted to a better place as the present position may cause inconvenience.

5. Pricing and Affordability

- All the members are of the opinion that the pricing of the items, is affordable for all the stakeholders. The same was appreciated by all.

6. Customer Feedback and Satisfaction

- The meeting emphasized the need for enhanced satisfaction and a better feedback by the stakeholders.

7. Special Events and Catering

- It was recommended that the JCE canteen is to be preferred first to cater the food during special events of the department/college. The orders may be placed with other caterers only if the menu is not available/affordable with JCE canteen.

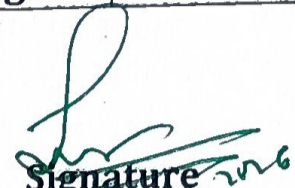
8. Any other matter with the permission of the chair

- The committee recommends for the submission of bills related to the exam section of JCE, once in every two months.

- o All the service providers of the JCE canteen to maintain suitable dress code during canteen operations.

Outcomes of the Meeting

| | Task | Person Accountable | Timeline | Status |
|----------|---|---------------------------------|----------------------|---------------|
| 1 | To provide permission for the expansion of JCE canteen area | Principal & Director | 31-1-2026 | |
| 2 | To implement the recommendations of the committee | Canteen In-Charge | 31-1-2026 | |


 Signature
 09.01.2026