



JAIN COLLEGE OF ENGINEERING, BELAGAVI.
(Approved by AICTE, New Delhi, Affiliated to VTU, Belagavi)
BE Programme in "Electronics and Communication Engineering", NBA Accredited

Date: 3/2/2025

Notice

A meeting of Grievance Redressal committee is convened at 3.30 pm on 5/2/2025 in the A-107 Hall. All the committee members are requested to attend.

Agenda: To discuss the grievances received by students/staff if any.


Convener



Sri Bhagawan Mahaveer Jain Educational & Cultural Trust's
JAIN COLLEGE OF ENGINEERING, BELAGAVI.
(Approved by AICTE, Recognized by Government of Karnataka & Affiliated to VTU, Belagavi)

Ref. No. 2023-24/Int/

Date: 25/1/2025

Notification

Constitution of new members for Grievance Redressal Committee for the year 2024-25.

Following staffs have been nominated for the Grievance Redressal cell. They have been instructed to act in their respective roles and responsibilities.

Sl.No	Name	Designation	Mobile Number
1	Dr. J. Shivakumar	Chairperson, Principal & Director	8085789651
2	Prof. Nagaraj R Aiholli	Convener, EEE	6361566137
3	Dr. Praveen Y. Chitti	Member, Dean Exam	9481375190
4	Dr. R. C. Patil	Member, Dean Academics	8971454722
5	Dr. Venkatratnam C	Member, HOD EEE	7204096010
6	Prof V R Bagali	Member, HOD ECE	9964658965
7	Dr. B. V. Hubballi	Member, HOD Mechanical	9448342032
8	Dr. Uttam Patil	Member, HOD CSE	9164316462
9	Dr. Sanjeev Sangami	Member, HOD Civil	9945754311
10	Prof. Nalinakshi B G	Member, Faculty CSE	9742112369
11	Dr. S. Rohitraj	Member, HOD MBA	9535256217
12	Dr. Praveen Banasode	Member, HOD MCA	9620761569
13	Dr. Prashant Patil	Member, HOD Maths	9844829585
14	Miss Polly Rathod	Student of 4 th Sem ECE	7483821153
15	Mr Aryan	Student of 6 th Sem CSE	9108975515
16	Mr Ranasingh Rajaput	Student of 6 th Sem ME	8431685369


Principal & Director
Jain College of Engineering
Belagavi.

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JAIN COLLEGE OF ENGINEERING, BELAGAVI.

(Approved by AICTE, New Delhi, Affiliated to VTU, Belagavi)

BE Programme in "Electronics and Communication Engineering", NBA Accredited

Minutes of Meeting held on 05/02/2025

Summary					
Meeting	Student Grievance Cell				
Meeting Conducted by	Dr. J. Shivakumar				
Date	05-02-2025	From	3.30pm	To	4.00pm
Location	JCE, Belagavi	Note Taker	Prof.N R Aiholli	Duration	
Agenda:	To discuss the grievances received by students/staff if any				
All the members are requested to attend the meeting					
Attendance List:					
Sl. No.	Name	Present	Signature		
1	Dr. J. Shivakumar	Y			
2	Prof. N. R. Aiholli	Y			
3	Dr. Praveen Y. Chitti	Y			
4	Dr. R. C. Patil	Y			
5	Dr. Venkatratnam C	Y			
6	Prof V R Bagali	Y			
7	Dr. B. V. Hubballi	Y			
8	Dr. Uttam Patil	Y			
9	Dr. Sanjeev Sangami	Y			
10	Prof. Nalinakshi B G	Y			
11	Dr. S. Rohitraj	Y			
12	Dr. Praveen Banasode	Y			
13	Dr. Prashant Patil	Y			
14	Miss. Polly Rathod (ECE 4 th Sem)	Y			
15	Mr Aryan (CSE 6 th Sem)	Y			
16	Mr Ranasingh Rajaput (ME 6 th Sem)	Y			

Meeting Notes

- Grievances regarding the bus facility of Students were observed

Outcome of Meeting

Sl.No	Task	Person Accountable	Timeline	Status

Prof. N. R. Aiholli
Convener

Dr J Shivakumar
Principal & Director



Sri Bhagawan Mahaveer Jain Educational & Cultural Trust's
JAIN COLLEGE OF ENGINEERING (JCE), BELAGAVI
(Approved by AICTE, New Delhi; Recognized by Government of Karnataka & Affiliated to VTU, Belagavi)
(Accredited by NBA: Department of CSE, CVE, ECE and EEE)



Ref. No. : JCE/IQAC/ Committees /N8

Date: 01-08-2025

NOTIFICATION

Sub: Reconstitution of Grievance Redressal Cell of JCE

Ref.: Principal and Director approval Dated 14th July 2025

Principal and Director, is pleased to reconstitute the Grievance Redressal Cell of JCE with following members.

Sl. No	Name	Designation	Position
1	Dr. J. Shivakumar	Principal and Director	Chairman
2	Dr. Nagaraj R. Aiholli	Assistant Professor Electronics and Communication Engineering Department	Coordinator
3	Dr. Rajashekhargouda Patil	Professor & Dean Academics	Member
4	Dr. B. V. Hubballi	Professor & HOD Mechanical Engineering Department	Member
5	Dr. Sanjeev Sangami	Professor & HOD Civil Engineering Department	Member
6	Dr. Uttam Patil	Professor & HOD Computer Science and Engineering Department	Member
7	Dr. S. Rohitraj	Professor & HOD Master of Business Administration Department	Member
8	Dr. Venkatratnam Chitturi	Professor & HOD Electrical & Electronics Engineering	Member
9	Dr. Prashant Patil	Professor & HOD Mathematics Department	Member
10	Dr. Sachinkumar	Professor & HOD Artificial Intelligence and Machine Learning (AI&ML)Department	Member
11	Dr. Praveen Banasode	Associate Professor & HOD Master of Computer Applications Department	Member
12	Prof. Vinayakumar R. Bagali	Assistant Professor & HOD Electronics and Communication Engineering Department	Member
13	Mr. Prateek M. Anagol	Student Mechanical	Member
14	Ms. Apoorva .S.	Student ECE	Member
15	Mr. Shreyas .D.	Student CSE(AI/ML)	Member

This Grievance Redressal Cell replaces existing Grievance Redressal Cell and functions until further notification. The members are requested to accept their nomination.

R.P. Babale
17/8/2025

IQAC Coordinator

IQAC Coordinator

Jain College of Engineering

Principal and Director
01/08/2025



Shri Bhagwan Mahaveer Jain Educational and cultural Trusts
Jain College of Engineering, Belagavi
Accredited by AICTE New Delhi & Affiliated to VTU Belagavi
NBA Accredited departments Civil, CSE, ECE, EEE

Agenda of Grievance Redressal Cell meeting on 27-09-2025

Time: 12.30PM

Venue: A404

1. Review the purpose and goals of the Grievance Redressal Cell
2. Review of Pending Grievances
3. New Grievances
4. Grievance Resolution
5. Support Services
6. Policy Review and Update
7. Awareness and Prevention
8. Any Other Matters

All the concerned members are requested to attend the meeting.


Coordinator


Chairman
25.9.2025



Shri Bhagwan Mahaveer Jain Educational and cultural Trusts
Jain College of Engineering, Belagavi

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NBA Accredited departments Civil, CSE, ECE, EEE

Agenda of Grievance Redressal Cell meeting on 07-03-2026

Time: 12.30PM

Venue: Civil PG Class room

1. Review of the previous meeting
2. Review of Pending Grievances
3. New Grievances
4. Grievance Resolution
5. Support Services
6. Awareness and Prevention
7. Any Other Matters

All the concerned members are requested to attend the meeting.


Coordinator


Chairman
06.03.2026

Sample Agenda of Grievance Redressal Cell

1. Review the purpose and goals of the Grievance Redressal Cell

2. Review of Pending Grievances

- Discuss the status of ongoing grievances and complaints
- Identify any updates or developments in pending cases

3. New Grievances

- Review new grievances received since the last meeting
- Discuss the initial assessment and next steps for each grievance

4. Grievance Resolution

- Discuss strategies for resolving grievances in a fair and timely manner
- Identify any challenges or areas for improvement

5. Support Services

- Discuss support services provided to students, faculty, or staff who have filed grievances
- Identify any additional support needs or resources required

6. Policy Review and Update

- Review the effectiveness of existing grievance redressal policies and procedures
- Discuss any proposed changes or updates to policies and procedures

7. Awareness and Prevention

- Discuss initiatives to raise awareness about the Grievance Redressal Cell and its role
- Identify opportunities for prevention and education programs

8. Any Other Matters:

- Discuss any other matter with the permission of the chair.

Expected Outcomes:

- Timely resolution of student grievances
- Improved student satisfaction with institutional processes
- Enhanced transparency and accountability
- Prevention of escalation of grievances

Action Plans:

- Summarize key discussions and action items
- Assign responsibilities and set deadlines for next steps.
- Document meeting minutes and action items for future reference

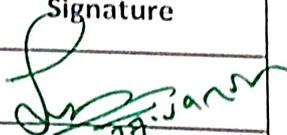
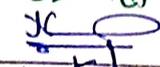
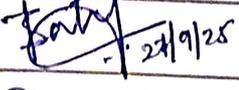
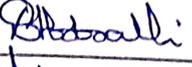
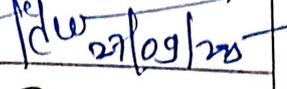
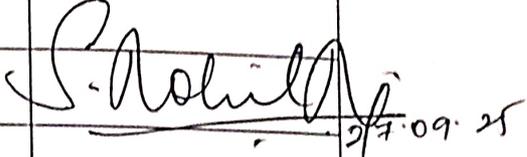
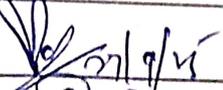
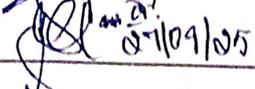
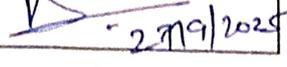
Summary					
Meeting		Sept. 2025 Meeting			
Meeting Conducted By		Grievance Redressal Cell			
Date	27-09-2025	From	12.30PM	To	1.00PM
Location	A404 Class room	Note Taker	Dr Nagaraj R Aiholli	Duration	30 Minutes

Agenda

Review of previous meeting.

1. Review the purpose and goals of the Grievance Redressal Cell
2. Review of Pending Grievances
3. New Grievances
4. Grievance Resolution
5. Support Services
6. Policy Review and Update
7. Awareness and Prevention
8. Any other matter with the permission of the chair

Attendance List

Sl. No.	Name	Present	Signature
1	Dr. J. Shivakumar	Yes	
2	Dr. Nagaraj R. Aiholli	Yes	
3	Dr. Rajashekhargouda Patil	Yes	 27/9/25
4	Dr. B. V. Hubballi	Yes	
5	Dr. Sanjeev Sangami	Yes	 27/09/25
6	Dr. Uttam Patil	No	
7	Dr. S. Rohitraj	Yes	 27.09.25
8	Dr. Venkatratnam Chitturi	No	
9	Dr. Prashant Patil	Yes	 27/9/25
10	Dr. Sachinkumar	Yes	 27/09/25
11	Dr. Praveen Banasode	Yes	 27/9/2025

12	Prof. Vinayakumar R. Bagali	No	
13	Mr. Prateek M. Anagol	Yes	<i>Prateek</i>
14	Ms. Apoorva .S.	Yes	<i>Apoorva</i>
15	Mr. Shreyas .D.	YES	<i>Shreyas</i>

Meeting Notes

N.K. Akshay verified the quorum and started the meeting with greeting everyone and reviewing the previous meeting.

Status of the tasks of the previous meeting:

T1:: Completed/In progress

T2:: Completed/In progress

T3:: Completed/In progress

1.
2.
3.
4.
5.
6. Any other matter with the permission of the

Outcomes of the Meeting

Sl. No	Task	Person Accountable	Timeline	Status
1				
2				
3				

[Signature]
Signature
Date: 10/10/20

12	Prof. Vinayakumar R. Bagali		
13	Mr. Prateek M. Anagol		
14	Ms. Apoorva .S.		
15	Mr. Shreyas .D.		

Meeting Notes

Dr N R Aiholli verified the quorum and started the meeting with greeting everyone and reviewing the previous meeting.

Status of the tasks of the previous meeting:

T1:: Completed/In progress

T2:: Completed/In progress

T3:: Completed/In progress

1.

o

2.

o

3.

o

4.

o

5.

o

6. Any other matter with the permission of the

o

Outcomes of the Meeting

Sl. No	Task	Person Accountable	Timeline	Status
1	Drinking water facility in Mechanical department B building	HOD Mechanical	18/10/2025	In Progress
2	Overloading of Buses	Transportation Incharge	11/10/2025	Done
3	Preparing and updating Standard operating procedures (SOP) on college website	Grievances Coordinator	18/10/2025	Done

Signature

[Handwritten Signature]
17.10.2024

Summary

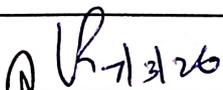
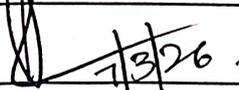
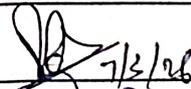
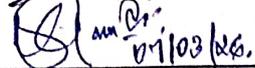
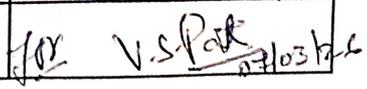
Meeting		March 2026 Meeting			
Meeting Conducted By		Grievance Redressal Cell			
Date	07-03-2026	From	12.30PM	To	1.00PM
Location	Civil PG Class room	Note Taker	Dr Nagaraj R Aiholli	Duration	30 Minutes

Agenda

Review of the previous 27-09-2025 meeting.

1. Review the purpose and goals of the Grievance Redressal Cell
2. Review of Pending Grievances
3. New Grievances
4. Grievance Resolution
5. Support Services
6. Policy Review and Update
7. Awareness and Prevention
8. Any other matter with the permission of the chair

Attendance List

Sl. No.	Name	Present	Signature
1	Dr. J. Shivakumar	yes	
2	Dr. Nagaraj R. Aiholli	Yes	
3	Dr. Rajashekhargouda Patil	Yes	 7/3/26.
4	Dr. B. V. Hubballi	Yes	
5	Dr. Sanjeev Sangami	AB	
6	Dr. Uttam Patil	Yes	 7/3/26
7	Dr. S. Rohitraj	Yes	 7/3/26.
8	Dr. Venkatratnam Chitturi	AB	
9	Dr. Prashant Patil	Yes	 7/3/26
10	Dr. Sachinkumar	Yes	 07/03/26.
11	Dr. Praveen Banasode	Yes	 for V.S. Patil 07/03/26

12	Prof. Vinayakumar R. Bagali	Yes	<i>[Signature]</i>
13	Mr. Prateek M. Anagol	Yes.	<i>[Signature]</i>
14	Ms. Apoorva .S.	Yes	<i>[Signature]</i>
15	Mr. Shreyas .D.	Yes	<i>[Signature]</i>

Meeting Notes

Dr. N. R. Aiholli verified the quorum and started the meeting by greeting everyone and reviewing the previous 27-09-2025 meeting.

Status of the tasks of the previous 27-09-2025 meeting:

T₁: Drinking water facility in the Mechanical department B building: In progress

T₂: Overloading of Buses: Completed

T₃: Preparing and updating Standard Operating Procedures (SOP) on the college website: Completed

1. Review of Pending Grievances
2. New Grievances
3. Grievance Resolution
4. Support Services
5. Awareness and Prevention
6. Any other matter with the permission of the chair

Outcomes of the Meeting

Sl. No	Task	Person Accountable	Timeline	Status
1				
2				
3				

Signature

Outcomes of the Meeting

Sl. No	Task	Person Accountable	Timeline	Status
1	The previous grievance of the drinking water facility is to be resolved at the earliest	HOD Mechanical	25/03/2026	In Progress
2	Regular electric check-up for fans and lights in the college campus, Once/month, or Once/Two month need to be done	HOD Electrical	07/04/2026	
3	Ladies Toilet cleaning in C building, 3 rd Floor, and to make the remaining two functional. Exit fans in the ladies washroom to be installed	HOD E&CE	25/03/2026	
4	Switches need to be repaired on the first and second floors of the A building's gents washroom	HOD Electrical	25/03/2026	
5	Shade required for vehicle parking in campus	Maintenance Department	07/05/2026	
6	Projector for 1 st Year classrooms- An additional 4 more are required	First Year Coordinator	07/04/2026	
7	Shoe rack for room B404 Lab required, Extra 10 chairs and Table required, Partition to be removed	First Year Coordinator	07/04/2026	
8	The camera lens near A101 is to be cleaned. A high-resolution camera is required in the college front near the security guard room	HOD CSE Department	07/05/2026	
9	Lane needs to be put for vehicle passing in the college campus for the entering and exiting vehicles, a speed limit sign board with a caution message to be installed at the college entry	Maintenance Department	07/05/2026	


 Signature