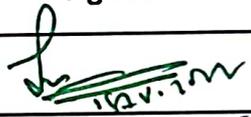
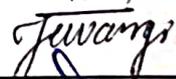


Summary					
Meeting		1 st Meeting			
Meeting Conducted By		Mrs. Laxmi Brungi			
Date	18-10-2025	From	12.15 pm	To	12.45pm
Location	Civil PG class room (B-Block)	Note Taker	Mrs. Laxmi Brungi	Duration	30 min

Agenda

1. Review the purpose and goals of the Student Counselling Cell
2. Review of Ongoing Cases
3. New Referrals and Student Concerns
4. Counselling Strategies and Interventions
5. Awareness Programs and Initiatives
6. Collaboration and Resource Development
7. Feedback and Evaluation
8. Any other

Attendance List

Sl. No.	Name	Present	Signature
1	Dr. J. Shivakumar	Y-N	
2	Prof. Laxmi Brungi	Yes	 14 Oct 2025
3	Dr. Manuprasad B K.	AB	—
4	Dr. Raghavendra Bakale	Yes	
5	Prof. Varun Jewargi	Yes	 Jewargi
6	Prof. Varsha Gokak	Yes	 Gokak
7	Prof. Vasantkumar K. Upadhye		 Upadhye 18/10/25
8	Prof. Pavan Padara	Yes	
9	Prof. Deepali Patil	Yes	
10	Dr. Vidya S. Dandagi	Yes	

Meeting Notes

Mrs. Laxmi Brungi, SCC coordinator, verified the quorum and started the meeting with greeting everyone.

1. Review the purpose and goals of the Student Counselling Cell

- Mr. Varun Jewaragi briefed the members on the purpose and goals of the Student Counselling Cell (SCC). Sir also discussed the draft format designed to align with the institution's objectives.

2. Review of Ongoing Cases

- Mr. Pavan Padara presented an overview of the ongoing counselling cases at JCE Belagavi, highlighting progress updates and key observations.

3. New Referrals and Student Concerns

- Dr. Vidya Dandagi shared information regarding new referrals and emerging student concerns, emphasizing the importance of timely support and case documentation.

4. Counselling Strategies and Interventions

- Mrs. Varsha Gokaka and Mrs. Laxmi Brungi elaborated on the counselling strategies and intervention methods to be adopted. They also discussed the draft formats designed for systematic record keeping and follow-up.

5. Awareness Programs and Initiatives

- Dr. Raghavendra Bhakale briefed the team on upcoming awareness programs and initiatives to be organized under SCC. Sir suggested various events to promote emotional wellness and student engagement.

6. Collaboration and Resource Development

- Mr. Vasanth U discussed potential collaborations and shared ideas for resource development. Sir emphasized partnerships with professionals and organizations to strengthen counselling efforts.

7. Feedback and Evaluation

- Mrs. Deepali Patil discussed feedback and evaluation mechanisms for SCC. Madam elaborated on draft feedback formats and the need for regular review meetings.

8. Any other matter with the permission of the chair

- Mrs. Laxmi Brungi, Coordinator of SCC, explained the objectives, responsibilities of counsellors, and categories of students to be counselled. Madam also elaborated on the proposed SCC formats.
- Dr. J. Shivakumar, Principal and Director, appreciated the active involvement of the SCC team and suggested inviting the JCE counsellor to participate in future SCC activities.

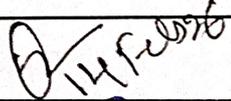
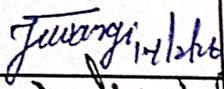
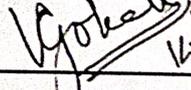
Outcomes of the Meeting

Sl. No	Task	Person Accountable	Timeline	Status
1	JCE counsellor selection	Mrs. Laxmi B	28-10-2025	
2	Formats of the SCC	All the members of the Committee	03-11-2025	
3	Ethics /protocol to conduct Student counselling	Mrs. Laxmi B	03-11-2025	


Signature
24/10/25

Summary					
Meeting		2 nd Meeting			
Meeting Conducted By		Mrs. Laxmi Brungi			
Date	14-02-2026	From	12.15 pm	To	12.45pm
Location	Civil PG class room (B-Block)	Note Taker	Mrs. Laxmi Brungi	Duration	30 min

Agenda					
<ol style="list-style-type: none"> 1. Review of the previous meeting 2. Review the purpose and goals of the Student Counselling Cell 3. Review of On-going Cases 4. New Referrals and Student Concerns 5. Counselling Strategies and Interventions 6. Awareness Programs and Initiatives : <ul style="list-style-type: none"> ➤ Heart-fullness program for the students ➤ Guest lecture on Life skill 7. Collaboration and Resource Development 8. Feedback and Evaluation 9. Any other 					

Attendance List			
Sl. No.	Name	Present	Signature
1	Dr. J. Shivakumar	NO	-
2	Prof. Laxmi Brungi	Yes	 14/2/26
3	Dr. Manuprasad B K.	Yes	 14/2/26
4	Dr. Raghavendra Bakale	Yes	 14/2/2026
5	Mr. Pankaj Varun Jewargi	Yes	 Jewargi, 14/2/26
6	Prof. Varsha Gokak	Yes	 Gokak, 14/2/26
7	Prof. Vasantkumar K. Upadhye	Yes	 Upadhye, 14/2/26
8	Prof. Pavan Padara	Yes	 Padara, 14/02/26
9	Prof. Deepali Patil	Yes	 Patil, 14/2/26
10	Dr. Vidya S. Dandagi	Yes	 Dandagi, 14/2/26

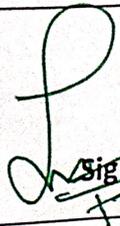
Meeting Notes

Mrs.Laxmi Brungi, SCC coordinator, verified the quorum and started the meeting with greeting everyone.

- 1. Review the purpose and goals of the Student Counselling Cell**
Mr.Varun Jewaragi briefed the members on the purpose and goals of the Student Counselling Cell (SCC).
- 2. Review of Ongoing Cases**
Mr.Pavan Padara, is requested to collect the on-going cases from each department, as per the format by 24th February 2026.
- 3. New Referrals and Student Concerns**
Dr.Vidya Dandagi, is requested to allot the counsellor to the respective cases by 28th February 2026.
- 4. Counselling Strategies and Interventions**
Mrs.Varsha Gokaka and Mrs.Laxmi Brungi prepared the formats and presented to the team.
- 5. Awareness Programs and Initiatives**
Dr.Raghavendra Bhakale, is requested to conduct Life skill session for students during Student Induction Program.
- 6. Collaboration and Resource Development**
Mr.VasanthU, is requested to have one MoU by 28th February 2026.
- 7. Feedback and Evaluation**
Mrs.Deepali Patil discussed feedback and evaluation mechanisms for SCC.

Outcomes of the Meeting

Sl. No	Task	Person Accountable	Timeline	Status
1	Collection of on going cases from each department	Mr.Pavan Padar	24-02-2026	
2	Alloting counsellor to each case	Dr.Vidya D	28-02-2026	
3	Conduction of Life skill sessions	Dr.Raghavndra B	During SIP of 1 st year students	
4	MoU	Mr.Vasanth U	28-02-2026	


Signature
T. S. D. K.